

BOARD FOR CONTRACTORS COMMITTEE
MEETING DRAFT MINUTES

The Board for Contractors Committee (“the Committee”) met on Monday, June 6th, 2011, at the Department of Professional and Occupational Regulation (DPOR), 9960 Mayland Drive, Richmond, Virginia. The following Committee members were present:

Erby G. “Rudy” Middleton, III, Chairman
Herbert “Jack” Dyer, Jr.
Michael Gelardi
Doug Murrow
D. Todd Vander Pol
Chancey Walker

Mr. Dowdy was absent.

The following DPOR staff attended the meeting:

Eric L. Olson, Executive Director
Adrienne Mayo, Regulatory Boards Administrator
Leas Roth, Licensing and Education Administrator
Karen Bullock, Administrative Assistant
Chris Kunkel, Licensing and Education Specialist

Chairman Middleton called the meeting to order at 2:28 p.m.

Call To Order

The Meeting Agenda was approved unanimously. Motion made by **Mr. Gelardi** seconded by **Mr. Vander Pol**.

**Approval of
Agenda**

The Minutes from the January 10, 2011, Committee meeting were adopted as drafted by unanimous vote. Motion made by **Mr. Gelardi**, seconded by **Mr. Vander Pol**.

**Minutes
Adopted**

There was no Public Comment.

Public Comment

Items requiring Board action are marked with an asterisk (*):

**Education Provider
Applicants:**

Education Provider Applications*

Applications for proposed education providers and courses were reviewed and the Committee's recommendations are as follows:

After discussion, and a motion by **Mr. Gelardi**, seconded by **Mr. Dyer**, the Committee unanimously recommended that the Board approve Delaware Rural Water Association – (Backflow) vocational (classroom) 40 hours (5 day) course.

**Delaware Rural Water
Association**

After discussion and a motion by Mr. Gelardi, seconded by **Mr. Dyer**, the Committee unanimously recommended that the Board approve JATC – Baltimore Local 24 – (Electrical) continuing (classroom) 3 classes at 3 credits each course.

**JATC- Baltimore Local
24**

After discussion, and a motion by **Mr. Gelardi**, seconded by **Mr. Vander Pol**, the Committee unanimously recommended that the Board approve All Star Professional Training, Inc. – (Electrical) continuing education (online) 3 hours (1) course.

**All Star Professional
Training, Inc.**

After discussion, and a motion by **Mr. Vander Pol**, seconded by **Mr. Gelardi**, the Committee unanimously recommended that the Board approve Virginia Water Well Association (Water Well) continuing education (classroom) 8 hours for CE and VT – fall field day and jubilee course.

**Virginia Water Well
Association**

After discussion, and a motion by **Mr. Gelardi**, seconded by **Mr. Vander Pol**, the Committee unanimously recommended that the Board approve IEC Atlanta & Georgia Chapters (Electrical) continuing education (classroom) 14 classes at 4 contact hours each (3 credit) course.

IEC Atlanta & Georgia Chapters

After discussion, and a motion by **Mr. Vander Pol**, seconded by **Mr. Gelardi**, the Committee unanimously recommended that the Board approve Baroid Industrial Drilling Products (Water Well) vocational and continuing education (classroom) 32 hours – 1 class offered each – retroactive from February 14, 2011 course.

Baroid Industrial Drilling Products

After discussion, and a motion by **Mr. Gelardi**, seconded by **Mr. Vander Pol**, the Committee unanimously recommended that the Board approve Arne Electro Tech Seminars (Electrical) vocational and continuing education (classroom) 2 courses for CE and 2 courses at 8 hours each for VT.

Arne Electro Tech Seminars

After discussion, and a motion by **Mr. Gelardi**, seconded by **Mr. Vander Pol**, the Committee unanimously recommended that the Board approve Michigan Code & Education (Electrical) vocational and continuing education (classroom) 2 courses – 1 CE and 1 VT 32 contact hours for each.

Michigan Code & Education

Ms. Bernice Travelers, on behalf of Entrepreneur & Technology Institute, attended the meeting and addressed the Committee.

Entrepreneur & Technology Institute

After discussion, and a motion by **Mr. Gelardi**, seconded by **Mr. Vander Pol**, the Committee unanimously recommended that the Board approve Entrepreneur & Technology Institute (Contractor) contractor pre-license and remedial – 1 course offered for each.

After discussion, and a motion by **Mr. Gelardi**, seconded by **Mr. Vander Pol**, the Committee unanimously recommended that the Board approve ACR Construction Education (Electrical) vocational education (classroom) 3 classes.

ACR Construction Education

After discussion, and a motion by **Mr. Gelardi**, seconded by **Mr. Vander Pol**, the Committee unanimously recommended that the Board approve Mike Holt Enterprises (Water Well) vocational education (classroom) 2 courses.

Mike Holt Enterprises

Mr. Howard Parley and Mr. Chris Cutts, on behalf of Drilling Consultants Internationals, attended the meeting and addressed the Committee.

Drilling Consultants Internationals

After discussion and a motion by **Mr. Vander Pol**, seconded by **Mr. Gelardi**, the Committee unanimously recommended that the Board approve Drilling Consultants Internationals (Water Well) 2 courses – 48 hours and 24 hours.

There was no old business.

Election of Officers*

Mr. Gelardi nominated Mr. Middleton as Chairman and upon a motion by **Mr. Gelardi**, seconded by **Mr. Walker** the committee unanimously voted Mr. Middleton as Chairman.

Mr. Middleton nominated Mr. Dowdy as Vice Chairman and upon a motion by **Mr. Middleton**, seconded by **Mr. Gelardi** the committee unanimously voted Mr. Dowdy as Vice Chairman.

Review of Policy Regarding HIC Contractors Performing Plumbing Work

Home Depot representatives, Craig Washington and Terrance Pete addressed the committee to inquire whether home improvement contractors were allowed to perform plumbing work that is incidental to a project. The committee advised the Board's regulations prohibit home improvement contractors from performing trade-related work. The committee further advised that incidental work projects are determined by locality building officials. No action was taken by the committee.

Regulation Update*

Board staff presented draft regulations and provided an update to the committee that the 2011 General Assembly approved licensing of Residential Building Energy Analyst Firms and Residential Building Energy Analysts as a Board for Contractors program that will become effective July 1, 2011. After discussion and a motion by **Mr. Gelardi**, seconded by **Mr. Vander Pol**, the Committee unanimously recommended the Board adopt to include draft regulations for Residential Building Energy Analyst Firms within the Board for Contractor Regulations.

After discussion and a motion by **Mr. Walker**, seconded by **Mr. Gelardi**, the Committee further recommends the Board adopt to include draft regulations for the Residential Building Energy Analysts license program within the Individual License and Certification Regulations.

Old Business

New Business

Election of Officers

Review of Policy Regarding HIC Contractors Performing Plumbing Work

Regulation Update

PSI Update

Board staff addressed the committee advising that effective August 1, 2011 all portions of the tradesman examination will combined. The change will be posted on the Department and examination vendor, PSI's website.

PSI Update

Energy Meeting

Mr. Gelardi, Mr. Middleton and Mr. Walker volunteered to attend the alternative energy advisory conference scheduled for June 29, 2011.

Energy Meeting

Chairman Middleton entertained a motion to adjourn from **Mr. Dyer**, seconded by **Mr. Walker** and approved unanimously by the Committee. The meeting adjourned at 3:50 p.m.

Adjourn

Erby G. "Rudy" Middleton, III, Chairman

Date